



# CANMORE COMMUNITY HOUSING

**Board of Directors Meeting Minutes  
The Classroom (Civic Centre) & Video Conference Call  
March 14, 2024  
3:00 p.m. – 5:00 p.m.**

**Board Members in Attendance:** Rob Murray    Todd Kunst  
Jessie Fonseca    Wade Graham  
Lisa de Soto    Joanna McCallum  
Jeff Hilstad    Jeff Mah

**Board Members Absent:** Jamie Findlay

**Others in Attendance:** Whitney Smithers, Town of Canmore  
Therese Rogers, Town of Canmore  
Michelle Ouellette, CCH  
Kris Mathieu, CCH  
Mark Tkacz, CCH  
JaNae Sheppard, CCH  
Drew Steinhauer, CCH  
Ben Davis, BMO - Bank of Montreal

Rob Murray called the meeting to order at 3:03 pm.

## 1. Consent Agenda

- **Motion 2024.012** Moved by Rob Murray that the Board approve the Consent Agenda with the following amendments:
  - Reorder items under New Business: Stewart Creek and Palliser Lane financing strategies to top of agenda
  - Add item to New Business: Joanna McCallum's motion
  - Add item to New Business: Reminder to Board members to provide feedback on social media feed

**CARRIED**

**2. Business Arising from Minutes**  
N/A

**3. New Business:**



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- **Motion 2024.013** Moved by Rob Murray that the Board move the meeting in-camera to prevent disclosure of information would be harmful to the business interests of a third party. FOIP ACT 16(1)a.

**CARRIED**

- **Motion 2024.014** Moved by Jeff Hilstad to come out of camera at 4:24 pm.

Brief disruption to video conference call (IT issues).

Lisa de Soto left the meeting at 4:05 pm.

- **Motion 2024.015** Moved by Rob Murray that the Board direct CCH Administration to work with BMO and Town of Canmore to discuss further options for the financing strategy for Stewart Creek Rise.

**CARRIED**

- **Motion 2024.016** Moved by Jessie Fonseca that the Board approve the award of pre-construction management for 100 Palliser Lane to Ledcor Construction Ltd as per CCDC stipulated contract.

**CARRIED**

- **Motion 2024.017** Moved by Joanna McCallum that the Board direct CCH Administration that all financing proposals brought to the CCH Board for consideration, when there are implications for the Town of Canmore, be signed off by the Town of Canmore Finance Manager until otherwise negated by motion of the CCH Board.

**CARRIED**

- **Motion 2024.018** Moved by Joanna McCallum that the CCH board direct administration to investigate the deprioritization of non Canmore led households on the CCH waitlist (both rental and equity) and bring back the factors and effect of such a change back to the board for the April 11th meeting.

**CARRIED**

Agenda items tabled until further notice:

- a) Stewart Creek Project Charter
- b) CM Award for Palliser Lane
- c) Palliser Lane Project Charter

#### 4. **Motion Resolution Action List** – Report included in Agenda Package



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## 5. Meeting Adjournment

- Motion 2024.019 Moved by Rob Murray that the meeting be adjourned at 4:33 pm.

**CARRIED**

Executive Director

Chair

